

**APPLICATION**  
for Use of Lushmeadows Clubhouse



Lushmeadows Association, Inc.  
5979 Meadow Lane, Mariposa, CA 95338

Date \_\_\_\_\_

Applicant – the individual, organization or sponsor hosting/responsible for the event: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact's name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

**Insurance Requirements: The organization MUST provide proof of liability insurance (\$1M Occurrence/\$2M Aggregate Limits). Please refer to the Certificate of Insurance Sample for details of the required insurance and limits. Note the special endorsements required. The Certificate must be provided to LMA for review and acceptance prior to the event.**

**If the Applicant will be having vendors providing services at the event, such as caterers, food trucks, entertainers, jump houses, etc., the vendors must comply with the same insurance requirements. Certificate sample should be provided to the vendors.**

**Applicant is responsible for collecting the Certificates of Insurance from the vendors and submitting to LMA for review and acceptance prior to the event.**

**Referral: Special Event Insurance Program – [www.eventinsure.com](http://www.eventinsure.com)**

**NOTE DISCLOSURES:**

No animals are allowed in the clubhouse, with the exception of certified service animals (not emotional support animals).

LMA reserves the right to deny or limit vendors and/or activities.

LMA is not responsible for any property left at the facility.

LMA is doing extensive fire prevention clean-up of the clubhouse as well as the lakes, including surrounding landscaping. It is recommended applicant visit the venue well in advance to be aware of any changes made that may impact their event.

Purpose of rental: \_\_\_\_\_

Date(s) of rental – including set-up and clean-up: \_\_\_\_\_

Will Applicant be serving alcoholic beverages on the premises?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, what controls will be in place?

Will Applicant be charging entry fee? Yes \_\_\_\_\_ No \_\_\_\_\_

Will Applicant be selling merchandise or food? Yes \_\_\_\_\_ No \_\_\_\_\_

Name of Association Member: \_\_\_\_\_

Address of Member: \_\_\_\_\_

Cellphone of Member: \_\_\_\_\_

Facilities to be used: Clubhouse \_\_\_\_\_ Clubhouse Kitchen: \_\_\_\_\_ Lake: \_\_\_\_\_

Usage Fee: \$ \_\_\_\_\_ Cleaning Deposit: \$ \_\_\_\_\_ Total Amount: \_\_\_\_\_

***Clubhouse reservations will be confirmed upon receipt of the approved application and insurance, usage fee and cleaning deposit. Clubhouse keys will be provided to the renting member prior to the event.***

***Member MUST be on the premises to assist in the management of the facility during date of event.***

### **Clubhouse Usage Agreement**

It is understood the Lushmeadows Association Member (a person who has paid all current dues and assessments) making this request assumes the responsibility for any loss or damage to the property of the Association during the rental period.

It is understood that the Member must accompany the organization and guests when using the facilities.

It is further understood the Lushmeadows Association shall be held harmless against any and all claims of action, suits, or judgements as a condition of this agreement.

In the execution of this Usage Agreement application the user agrees to the following conditions:

1. Will clean the clubhouse facilities and leave said premises in the same condition as they were at the time of renting or forfeit the cleaning deposit.
2. Will **not** alter or decorate or move Association property without specified approval of the Board of Directors of the Association.
3. Will **not** use the facilities for any purpose other than those set forth in this agreement.
4. Will **not** sell alcoholic beverages on the premises.
5. Will **not** permit smoking in the clubhouse facilities.
6. Will **not** permit animals in the clubhouse, with the exception of a certified service animal (no emotional support animals).
6. Will have the Association member on the premises during the whole event.

The Usage Fee of \$150 is to be paid at the time of reserving the clubhouse. The date will remain available to others until the fee has been paid.

The Cleaning Deposit of \$50 is to be paid prior to receiving the keys and will be returned by mail within 10 days after return of the keys and inspection of the premises.

The application should be submitted to the Lushmeadows Association Board of Directors at least thirty (30) days prior to the event and is not considered approved until signed by the Board of Directors representative.

Your signature below indicates that you agree with all of the above conditions.

\_\_\_\_\_

Member/Sponsor Signature	Member/Sponsor Phone Number	Date
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Applicant Signature	Applicant Phone Number	Date
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Request Approved by: \_\_\_\_\_ Title: \_\_\_\_\_  
Representing the Lushmeadows Association Board of Directors